



RETAIL AGENCY

**FERRARI HOUSE
258 FIELD END ROAD
EASTCOTE
HA4 9UU**

**TEL: 020 8427 4288
simon@ferraridewe.co.uk**

30 March 2012

Dear Sirs,

Since you are applying to lease business premises from our clients we need to check that you are a suitable tenant by applying for business references on you and using an agency to do a credit check on you.

Please fill out the two attached forms. The first form requests details of business people who we will ask to give a reference as to your suitability to occupy business premises.

The second form requires your signature as confirmation of your consent for us to apply for a credit reference via a credit reference agency (CRA). The signing of this document will be taken as authorisation to enable Ferrari Dewe & Co to perform a consumer credit on you and your consent for this information to be copied to our client so that he can assess your suitability to lease premises from him.

Please complete both forms and return them to us together with the application fee of £125 including VAT which can also be paid by credit card over the telephone. Please note these fees are non-refundable regardless as to the outcome of negotiations.

Should you have any queries please do not hesitate to contact me.

Yours sincerely,

Simon Braun

Proposed tenants full name

Proposed tenants full address

.....

Does the proposed tenant own this address?

YES

NO



RETAIL AGENCY

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258 FIELD END ROAD
EASTCOTE
HA4 9UU**

Name & Address of Solicitors

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.....

Name & Address of Accountants

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.....
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Name & Address of Previous/Current Landlord

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Name & Address of Trade Reference 1

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Name & Address of Trade Reference 2

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Name & Address of Trade Reference 3

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Bank Details:

Full name of account holder

.....

Account Number/Sort Code

...../.....

Name & Address of Bank

.....
.....
.....



RETAIL AGENCY

To: The Secretary,
Ferrari Property Services Ltd
258 Field End Road
Eastcote
HA4 9UU

Dear Sir/Madam,

Re: Consent to use a Credit Reference Agency to carry out a Consumer Credit Enquiry

I **consent** to you making an application for a credit reference via a credit reference agency (CRA). The signing of this document will be taken as authorisation to enable Ferrari Dewe & Co to perform a consumer credit on me and I consent for this information to be copied to your client so that he can assess my suitability to lease premises from him.

Signed:

Print Name:

Date:



RETAIL AGENCY

**FERRARI HOUSE
COLLEGE ROAD
HARROW
HA1 1ES**

**TEL: 020 8427 4288
FAX: 020 8863 5466**

Dear Sirs,

Re: Status Enquiry Consent

I/We, consent to.....providing a reference on me/us to Ferrari Dewe
upon their request.

Signed

Name

Date/...../.....